

# BILLERICA

## HOUSING AUTHORITY

Martin E. Conway, Chair  
Carol Ford, Vice Chair  
James F. O'Donnell, Jr., Treasurer  
Marie O'Rourke, Assistant Treasurer  
John Parker  
Robert M. Correnti, Executive Director

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### BILLERICA HOUSING AUTHORITY REGULAR MEETING AGENDA December 2, 2021

**CALL TO ORDER:** 4:00 pm

- Open Microphone

**MINUTES:**

- Meeting of November 4, 2021

**CORRESPONDENCE:**

- None

**REPORTS:**

- Investment Accounts (*will be provided at the meeting*)
- Payment of Bills (*will be provided at the meeting*)
- Section 8 Voucher Payments (*will be provided at the meeting*)
- Accountant's Report (*if available, will be provided at the meeting*)
- Payroll Report (*will be provided at the meeting*)
- Vacancy Report
- Executive Director's Report

**OLD BUSINESS:**

- Ford Memorial

**NEW BUSINESS:**

- Approve Portable Space Heater Policy
- Approve CO #1 To Project #031070
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

**MEETING SCHEDULE:**

- January 6, 2022
- February 3, 2022

**ADJOURN**