

# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James F. O'Donnell, Jr., Vice Chair  
Martin E. Conway  
David A. Gagliardi

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BILLERICA HOUSING AUTHORITY  
REGULAR MEETING  
CAROL A. FORD COMMUNITY BUILDING - 16 RIVER STREET  
COMMON ROOM  
MAY 8, 2025

***THIS MEETING WILL BE AUDIO AND VIDEO RECORDED***

CALL TO ORDER: 4:00 pm

MINUTES:

- Meeting of April 10, 2025 (Vote Needed)

CORRESPONDENCE:

- Agenda Request by Thom Davis (4/14/25) and BHA response
- 4/18/25 letter to Thom Davis regarding recycle dumpster
- Heat/Hot Water Issue - 16 River Bldg 5
- Talbot Memo of 4/23/25 regarding Gardening Policy
- 13 River/16 River Memo of 4/23/25 regarding Gardening Policy

REPORTS:

- Investment Accounts (Monthly Account Balances - Place On File)
  - o As of May 1, 2025 - to be provided at the meeting
- Payment of Bills (Monthly Bills - Vote Needed)
  - o 4/1/25 to 4/30/25
- Section 8 Voucher Payments (Monthly Disbursement Statements - Vote Needed)
  - o May 2025
- Accountant's Report (Monthly Financials - Place On File)
  - o As of April 30, 2025 - to be provided at the meeting
- Payroll Report (Monthly Payroll - Vote Needed)
  - o April 2025
- Vacancy Report (Monthly Vacancy Report by Location - Place On File)
  - o As of May 1, 2025
- Executive Director's Report (Place On File)
  - o April 2025

OLD BUSINESS:

- None

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NEW BUSINESS:

- Wage Match Certification (*Vote Needed*)
- Grant Easement to North Billerica Baptist Church (*Vote Needed*)
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- June 12, 2025
- July 10, 2025

OPEN MIC:

- Resident and Public Participation (*Per Policy Approved on 5/9/24*)

ADJOURN