

# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James F. O'Donnell, Jr., Vice Chair  
Martin E. Conway  
David A. Gagliardi  
Lew Martakos  
Robert M. Correnti, Executive Director

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BILLERICA HOUSING AUTHORITY  
REGULAR MEETING  
AGENDA  
CAROL A. FORD COMMUNITY BUILDING - 16 RIVER STREET  
COMMON ROOM  
AUGUST 14, 2025

**THIS MEETING WILL BE AUDIO AND VIDEO RECORDED**

CALL TO ORDER: 4:00 pm

MINUTES:

- Meeting of July 10, 2025 (Vote Needed)

CORRESPONDENCE:

REPORTS:

- Investment Accounts (Monthly Account Balances - Place On File)
  - o As of August 1, 2025
- Payment of Bills (Monthly Bills - Vote Needed)
  - o 7/1/25 to 7/31/25
- Section 8 Voucher Payments (Monthly Disbursement Statements - Vote Needed)
  - o August 2025
- Accountant's Report (Monthly Financials - Place On File)
  - o As of June 30, 2025 - FY25 year end
- Payroll Report (Monthly Payroll - Vote Needed)
  - o July 2025
- Vacancy Report (Monthly Vacancy Report by Location - Place On File)
  - o As of August 1, 2025
- Executive Director's Report (Place On File)
  - o July 2025

OLD BUSINESS:

- None

BILLERICA  
TOWN CLERK

2025 AUG -6 A 10:30

RECEIVED

NEW BUSINESS:

- Appointment to CPC (*Vote Needed*)
- Amend Gardening Policy (*Vote Needed*)
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- September 11, 2025
- October 9, 2025

OPEN MIC:

- Resident and Public Participation (*Per Policy Approved on 5/9/24*)

ADJOURN