BILLERICA HOUSING AUTHORITY

Martin E, Conway, Chair Carol Ford, Vice Chair James F. O'Donnell , Jr., Treasurer Marie O'Rourke, Assistant Treasurer John Parker Robert M. Correnti, Executive Director 16 River St Billerica, MA 01821 Tel 978-667-2175 Fax 978-667-1156 email:bcorrenti@billericahousing.org

TO: Board of Commissioners

FROM: Robert M. Correnti

DATE: February 26, 2020

RE: FEBRUARY 2020 EXECUTIVE DIRECTOR'S REPORT

A. ADMINISTRATIVE ACTIONS:

- 1. Smoking: None to report
- 2. **Overdue Rent:** Proceeding to Housing Court for eviction proceedings against three (3) residents
- 3. Other: none

B. MONTHLY TENANT MEETINGS:

1. February 4th, 2020 Meeting: TBA

C. 16 RIVER STREET CONTRACT RENEWAL:

 Questions from HUD continue. Will advise further at meeting.

D. DEB SOUZA:

1. We will provide an update at the meeting.