


BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: January 25, 2021
RE: **FEBRUARY 2021 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** None
3. **Other:** None

B. MONTHLY TENANT MEETINGS:

1. Tenant Meetings canceled due to COVID-19 pandemic.

C. NEW HOUSING FOR BHA INVENTORY:

1. At time of writing this report, the closing has been moved, per the Seller's request, to February 12, 2021. The latest update will be provided at the meeting.
 - o We have applied for the next round of CPA housing funding - estimated to be \$180,000

D. COVID-19 VACCINATIONS:

1. Working with the Town, we were successful in arranging an on-site vaccination offering to BHA residents. The actual date for vaccinations has not been determined due to the uncertainty of the available vaccine supply. Nonetheless, when a supply is available, we will offer vaccinations on site at 16 River Street. The Board has been provided with pre-registration information.

E. 2021 ANNUAL PLAN (Reminder):

1. The Annual Plan Public Hearing is scheduled for March 4th, 2021 (documents will be included for the Board's March 4th Meeting). Public Notice has been posted and is on the BHA website.

F. TEMPORARY MAINTENANCE STAFF ADDITION:

1. We have added a temporary addition to our Maintenance staff during the current Maintenance employee's medical absence.