

BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
James F. O'Donnell, Jr., Vice Chair
Marie O'Rourke, Treasurer
John Saulnier, Assistant Treasurer
John Parker
Robert M. Correnti, Executive Director

16 River St
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: January 1, 2022
RE: **JANUARY 2022 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** (1) Filed in Housing Court (705 tenant)
(2) 705 tenant making payments per a repayment agreement
3. **Other:** None

B. QUARTERLY TENANT MEETINGS:

1. The next Quarterly Tenant Meeting is scheduled for 1/22/2022.

C. MASON AVE UPDATE:

1. Published in Central Register on 12/8/2021, Bids opened and doing references on low bidder (\$125k) - will provide update at Board Meeting.

D. PERSONNEL:

1. With addition to Maintenance team, we should be getting back on track in 45 to 60 days. Apartment turnover time should definitely improve.

E. 13 RIVER STREET PROJECT:

1. While project is about 98% completed, have received negative feedback from tenants regarding railings. Met with architect and General Contractor regarding the issues. Railings meet code. Nonetheless, as there are safety concerns, I will submit a report and request to State. If unsuccessful at obtaining State funding, I will consider funding the changes by BHA (depending on costs).

F. FEDERAL LEASE FOR 16 RIVER:

1. Recertification for 16 River effective 2/1/2022. Have met with residents to review Lease terms/changes.