


BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
James F. O'Donnell, Jr., Vice Chair
Marie O'Rourke, Treasurer
John Saulnier, Assistant Treasurer
John Parker
Robert M. Correnti, Executive Director

16 River St
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: February 1, 2022
RE: **FEBRUARY 2022 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

- a. **Smoking:** None
- b. **Overdue Rent:** One 705 tenant making payments per a repayment agreement; another was referred to CTI and RAFT application is in process
- c. **Other:** None

B. QUARTERLY TENANT MEETINGS:

- a. January 18, 2022 Meeting:
 - o (5) five attended from Talbot
 - o (9) nine attended from 16 River
 - o (9) nine attended from 13 River
 - o Approx. 13% attendance (low)
- b. The next Quarterly Tenant Meeting is scheduled for 4/19/2022.

C. MASON AVE UPDATE:

- a. Pipes froze and burst on 1/10/2022 due to gas shutoff (unknown to the BHA). Will provide an update to the Board. Contract awarded and rehab work has begun- anticipated completion date is end of April 2022.

D. 13 RIVER STREET PROJECT:

- a. Most work completed-some work will be completed this coming Spring.

E. RESIDENT SERVICES COORDINATOR (RSC) :

- a. Katie Houle has accepted a promotion and will no longer be our RSC - Elder Services (now known as Agespan) has begun the process of recruiting a replacement. We are hoping to increase the RSC resource to three days instead

of the current two days. No final decision from Agespan as yet.

F. FY2023 PROPOSED ANNUAL PLAN:


- a. The Public Hearing for the FY2023 Annual Plan is scheduled for 4:00 PM on March 3, 2022 (Board's March Meeting). The Notice has been posted on the BHA.

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