

BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: April 25, 2022
RE: **MAY 2022 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** None
3. **Other:** None

B. QUARTERLY TENANT MEETINGS:

1. **April 19th, 2022 Meeting:**
 - o (5) five attended from Talbot
 - o (10) ten attended from 13 River
 - o (18) eighteen attended from 16 River
 - o Approx. 18% attendance (low)
2. Next Quarterly Tenant Meeting is scheduled for 7/19/2022

C. MASON AVE UPDATE:

1. Open House scheduled for 4/28/2022. Section 8 Inspections for both 16 and 18 Mason planned for early May with anticipated occupancies on June 1.

D. 13 RIVER STREET PROJECT:

1. Punch List items being addressed. Railings finally approved by DHCD and on order.

E. FORD MEMORIAL:

1. The bronze plaque has been received;
2. Commissioners have been copied on email correspondence with the Ford Family regarding revisions to the Program;
3. Dedication is set for **FRIDAY, JUNE 17th, 2022 at 5:00 PM** in the 16 River Street Common Room.

F. MASSHOUSING MANAGEMENT REVIEW (MOR)

1. MassHousing MOR was conducted on April 26th, 2022. This was our first MOR with MassHousing. They looked at our systems and process to make certain we are compliant with HUD regulations. There will be "findings" but no show stoppers or issues endangering safety. A number of process/procedural changes relative to paperwork will be recommended so as to be HUD compliant.