


BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: November 22, 2022
RE: **DECEMBER 2022 EXECUTIVE DIRECTOR'S REPORTS**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** Involving Mediation services to address one continuing case.
2. **Overdue Rent:** No actions to report.
3. **Other:** Pursuing Housing Court action relative to undisclosed income. Awaiting Court date.

B. QUARTERLY TENANT MEETINGS:

1. The next Tenant Meeting is scheduled for 1/24/2023.

C. 16 RIVER STREET EXTERIOR PAINT PROJECT:

1. Project has been assigned a Fish # - Board is voting on approving funding. Pre-Construction meeting was held on 11/21/2022. Depending upon weather, project is scheduled to commence about April 2023.

D. MASON AVE:

1. Submitted eligibility request for next round of funding. Funding process continues. House drawings being finalized. At the meeting, I will provide the Board with a rendering of the house.

E. DHCD APPROVED ARPA PROJECTS:

1. Interior/Exterior Paint project for Parker House continues through the DHCD process. Scope of Work will be developed after the first of the year. Thus, project won't begin until Spring 2024.
2. No updates on Talbot slate roof project.

F. VETERANS MEAL:

1. Through communications from the Billerica Veterans Office, a turkey dinner is being offered to residents of the BHA who are veterans or widows or widowers of

veterans. It is scheduled for Sunday, January 8th, 2023. It is a take-out turkey dinner prepared by a local restaurant. Eligible residents must sign up by 12/20/22 and then pick up their meal on 1/8/23.

G. TALBOT AVE PARKING LOT/PAD ADA COMPLIANCE:

1. I will provide the Board with various conceptual plans for the Parking lot and concrete pad access.