

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: 4/1/2025
RE: **MARCH 2025 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS: pending actions will be announced when final;

- o **SMOKING:** No new issues;
- o **RENT:** Continue referring residents with delinquent rent to RAFT. Payment Agreements have been executed where possible.

B. QUARTERLY TENANT MEETINGS:

- o Next Quarterly Tenant Meeting scheduled for April 15th, 2025

C. MODERNIZATION PROJECTS:

- o Replacing bathroom sinks at 13 River (031085) bid process beginning (\$200,000);
- o Video Surveillance at 13 River (031087) bid process beginning (\$118,000);
- o McColough House (031089) exterior project scope being finalized (\$45,000);
- o Talbot Parking Lot project (031086) EOHLC review continues (\$117,000). Project scope being expanded.

D. TENANT BOARD MEMBER:

- o On 2/24/25, a Tenant Board Member was appointed by the Select Board. The tenant did not get sworn in within the required time frame nor returned phone calls and emails. Hence, the Town Clerk recommends starting the process over again. No Board vote needed. Notice is attached as well as a copy of the email from the Town Clerk.