


BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: 9/1/2025
RE: **AUGUST 2025 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS: No public updates to report;
o **SMOKING:** No new issues;
o **RENT:** Continue referring residents with delinquent rent to RAFT. Payment Agreements have been executed where possible. Court action pending where appropriate.

B. QUARTERLY TENANT MEETINGS:
July 15th, 2025 Meeting:
Next Quarterly Tenant Meeting scheduled for October 21, 2025

C. MODERNIZATION PROJECT UPODATE:
o 13 River Bathroom sink replacement Project (031085) low bidder qualified. Board needs to approve awarding of contract. Estimated at \$200,000;
o Talbot Parking Lot (#031086) project out for bids;
o Video Surveillance Project (031088) Estimate revised to \$250,000 (increase of \$100,000). Meeting with interested bidders held on 9/2/25. Bids due by 2 PM on 9/12/25;
o McColough House project (#031089) awaiting bids, covers installation of sliders replacing back doors and shingle/paint. Estimated at \$50,000;
o Parker House carpet replacement (#031092) in early stages. Estimated at \$35,000;
o Remodel both McColough House kitchens (031093). Estimated at \$120,000 - going out for bids.

D. FIRE DRILLS:
Practice Fire Drills planned for early September;

E. RESIDENT SERVICES COORDINATOR:

AgeSpan anticipates decision soon and F/T RSC onboard in early November 2025.

F. WEB PAGE UPDATE:

At the suggestion of Erica Miller, a new tab, titled "BHA Community Activities", has been added to our web site. We will use it to publicize BHA community activities. Applicants may be interested in what happens in the BHA community. It also can build and strengthen BHA community pride.

G. MAINTENANCE PERSONNEL:

We have added another individual to our Maintenance staff. Victor DiPrizio will be mainly tasked with addressing vacancies. If the vacancies are minimal, Victor can assist in other areas. Currently, he will work approximately 21.5 hours per week. His skills and expertise will be an asset to our Maintenance staff,