

# BILLERICA

## HOUSING AUTHORITY

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**TO:** Board of Commissioners  
**FROM:** Robert M. Correnti   
**DATE:** December 10, 2018  
**RE:** **FY2018 EXECUTIVE DIRECTOR'S ANNUAL REPORT**

As required by BHA ByLaws, this report is being submitted as the Executive Director's Annual Report. This report will cover the period from July 1, 2017 through June 30, 2018.

### **CONSISTENCY:**

Through our interpretation and enforcement of policies, we have sought to provide consistency and fairness. Our Open Door approach and Monthly Tenant Meetings continue to encourage dialog. It is important to note that as this continues, there will always be some residents who do not agree.

### **FINANCIAL:**

The Authority's strong financial position continues. As of 6/30/18, reserves for 4001 program were 44.56% and reserves for 667-2 were 397.12%. Infrastructure issues continue to present challenges to our budget.

Formula Funding (Modernization) initiatives also continue. Local RCAT is providing assistance in this regard. Also, BHA continues to receive Solar Credits. For FY2018, credits totalled \$8969.00

Two significant achievements were:

- (1) Receipt of \$150,000 donation from Rich Annese. Monies will used for affordable housing initiatives.
- (2) Planned Award of \$160,000 from Community Preservation Funds. Funding should be available in Spring of 2019.

**SAFETY:**

Providing and maintaining a safe environment for all residents is a priority. To that end:

- Evacuation routes were completed by the Shawsheen Tech students and have been posted. We have been working with BFD Deputy Chief Ferraro and plan drills in the Spring of 2019;
- In May of 2018, all BHA Staff received Heimlich training from Billerica Paramedic Joe Devlin and were certified. Additionally, AED's were installed at 13 River, 16 River and the Talbot;

**RECEIVABLES:**

Active oversight on receivables continues. Consequently, evictions continue (necessitating rent write offs).

**POLICIES/PROGRAMS/MISCELLANEOUS:**

- Utilization of Shawsheen Tech Students and Middlesex Sheriff Community Workforce Program continues;
- Review of BHA Personnel Policies has begun and will be concluded before 6/30/19.