## **BILLERICA**

## HOUSING AUTHORITY

Martin E, Conway, Chair Carol Ford, Vice Chair John Saulnier, Treasurer Marie O'Rourke, Assistant Treasurer James F. O'Donnell , Jr. Robert M. Correnti, Executive Director 16 River St Billerica, MA 01821 Tel 978-667-2175 Fax 978-667-1156 email:bcorrenti@billericahousing.org



TO: All 33 Talbot Avenue Residents

FROM: Bob Correnti

RE: **ANNUAL SNOW REMINDER**DATE: November 13, 2018

Please be advised that when snow is forecast, all residents must be prepared to clear off the snow on their car and move their car when advised to do so. It is impossible to plow when cars are parked everywhere.

Please park your vehicle in your regular parking spot as this will allow the roadway to be plowed. Once the roadway and sidewalks are cleared, you will be advised when to move your car so the parking spaces can be cleared.

Please be aware of the snow forecast and be prepared to move your car when your door buzzer rings.

If you are unable to clear off your car, please make arrangements with a friend, relative or neighbor. With everyone's cooperation <u>and</u> patience, the snow clearing and plowing can move along without becoming a problem. Also, even if a dusting of snow is forecast, residents must still follow the above as our Maintenance staff may need to apply salt.

Thank you for your assistance. If any questions, please call the office.